

MEETING AGENDA (DRAFT)
NCF-Envirothon Operating Committee
Saturday, February 8, 2020 – 9:00 a.m. PST
Sunday, February 9, 2020 – 9:00 a.m. PST
Bally's Las Vegas, Las Vegas, NV – Skyview 3

NCF-Envirothon Operating Committee Members: NCF Envirothon Operating Committee Members: Jeff Folger (CT), Kerin Hume (DE), Jacqueline Monteith (MB), Barry Burch (MD), Andrea McKeown (MO), Shonny Nordlund (MT), Becky Geneau (NB), Millie Langley (NC), Jeanne Dryburgh (NE), Wendee Dodds (OH), Lorelle Steach (PA)

NCF Members: Peggy Lemons (MO), Laura Demmel (NACD), Jennifer Brooks (NCFE Program Manager), Stephanie Tolar (NCFE Education Specialist), Steve Robinson (NCF Chairman)

Saturday, February 8, 2020 (Operating Committee, NCF Members, State/Provincial Reps)

(Will break for lunch at 11:45 a.m. and adjourn by 5:00 p.m.)

1. Call to Order – Lorelle
2. Roll Call – Jeff
3. Approval of the December Conference Call Minutes – Jeff
4. Guests – Tinelle Bustam, Director (acting), Conservation Education Division of the U.S. Forest Service, Bill Gill, Assistant Vice President, Sustainability and Alyssa Hamill, Corporate Sustainability Specialist with Smithfield Foods, Inc.
5. NACD updates – Laura Demmel
6. NCF updates – Steve Robinson
7. NCF-Envirothon
 - a. Program Manager – Jennifer Brooks
 - b. Education Specialist – Stephanie Tolar
8. 2019 North Carolina Final Report – Millie Langley
9. Current Competition, 2020 Nebraska – Jeanne Dryburgh
 - a. Finances/Budget
 - b. Training and Testing
 - c. Oral presentation
 - d. Background Clearances
 - e. Advisor activities
 - f. Volunteer needs
 - g. Other

10. Future Competitions

- a. 2021 New Brunswick – Becky Geneau
 - i. Finances/Budget
 - ii. Current issue topic
 - iii. Committees
 - iv. Training and Testing
 - v. Other updates
- b. 2022 Ohio – Wendee Dodds
 - i. Proposed locations
 - ii. Current issue topic
- c. 2023 Host Proposals

11. Committee reports

- a. Diversity Grants Committee
- b. Education Committee
- c. Competition Advisory Team (CAT)
- d. Scoring Committee
- e. Rules Committee

12. Old/New Business

- a. Operating Committee Members
- b. Host Guide updates and revisions
- c. Updated Timeline for Deliverables
- d. Updated Test Writing Guidelines
 - i. New Test Writing Guidelines Quick Reference
- e. New Standardized Audio Training for Oral Presentation Judges
- f. Updated OP Judge's Scoresheet
- g. New OP Judge's Notetaking Sheet
- h. New OP Judge's Scoresheet Guidelines
- i. Code of Conduct for Volunteers

13. Adjourn meeting – Will reconvene Sunday, February 9

Sunday, February 9, 2020 (9:00 a.m., PST)

- 1. Items carried over from Saturday meeting
- 2. Meeting with Nebraska, New Brunswick, and Ohio Host Committees (and other potential future hosts)

NOTE: We will begin our meeting on Saturday, February 8th at 9:00 a.m. We will discuss items until the Break for Committee meetings. During this time, please include your lunch break. At this time we will determine when to reconvene at earlier than, but not later than 3:00 p.m. and continue to meet until 5:00 p.m. We will discuss whether we will meet longer or after dinner. On Sunday, February 9th we will begin our meeting at 9:00 a.m. and conclude by 12 p.m. Sunday's meeting will begin where we left off the day before.