

NCF Envirothon Operating Committee Minutes
February 12, 2022 Winter Meeting – Orlando FL

Millie called the meeting to order at 01:00 p.m. EST. Andrea called roll. In attendance were, Jeanne Dryburgh, Andrea McKeown, Shonny Nordlund, Wendee Dodds, Millie Langley, Carrie Milligan, Becky Geneau (via zoom), Debbie Waycott (via zoom), Brooke Myres, Kerin Hume, and Staff in attendance: Jennifer Brooks and Stephanie Tolar (via zoom)

Guests included: Linda Dee Diamantides AZ Envirothon, Wayne McKeever, WV Envirothon, Courtney Curenton-Baker AL Envirothon, Heather Duncan WV Envirothon, Tenlee Atchison MT Envirothon, Ashley Melvin DE Envirothon, Emily Heppner OH Envirothon, JoAnn Kurtis NY Envirothon.

Millie called the meeting to order at 9:28 a.m. EST.

November 9, 2021 minutes to be reviewed and approved after lunch today.

Board Membership Update – Jennifer reported – Information Only

Nomination of 2022 Operating Committee Officers (Chair, Vice-Chair, and Recorder)

Shonny nominated Millie for Chair and Wendee for Vice Chair. Jeanne 2nd.

Andrea nominated Brooke for Recorder. Kerin 2nd.

New Slate of Officers:

Chair – Millie

Vice Chair – Wendee

Recorder - Brooke

Committee Rosters – Millie, Wendee, Becky, and Kerin are coming up for reappointment starting term in January 2022. Please send a quick email to Jennifer to confirm you are willing to serve on the committee for another three-year term.

NCF/NACD Updates – Jennifer and Stephanie

NCF Program Manager – Jennifer

- Things have been really BUSY! Wrapped up the membership push with 51 states/provinces/partner nations paid. (43 states, 6 provinces, 1 partner nation).
- Nova Scotia Envirothon partnered with Acadia University as a sponsoring agency thanks to Debbie.
- The Michigan and Oklahoma Envirothon programs have been suspended by their sponsoring agencies. They can relinquish responsibility to NCF. At that point NCF and try to find another sponsoring agency in each state.
- Announcing a new sponsor for NCF Envirothon – University of Delaware College of Agricultural and Natural Resources. Currently on a one-year agreement.
- Majority of states are planning for an in-person competition.
- Canada is still undecided.
- China will be in person April 2022.

NCF Education Specialist – Stephanie

- Continuing to work with the iNaturalist Project. The project currently has 107 members, with 1,446 observations of 826 species from 35 states and provinces.
- NCF-Envirothon Learning Objectives. Work continues. The purpose is to outline what skills and knowledge are needed to be successful at the annual international competition, to guide states and provinces in developing their own learning objectives

and curricula, and to provide a comprehensive framework for the development of future NCF-Envirothon educational materials.

- Education Committee met November 16th, 2021.

2021 Nebraska Wrap Up – Jeanne shared information with the group. No financials are available yet as bills are still coming in.

2022 Ohio – Wendee Dodds –

Schedule Overview – they are going to follow a very similar schedule as 2019 in North Carolina

Finances/Budget/Fundraising Update – Making some headway, team registration \$1800.00

Host Committee Updates –

- Education – Stephanie is working closely with Ohio education committee
- Logistics – Wendee is working with university on a monthly basis.
- PR/Communication – Background checks will be enforced like in Nebraska.
- Debbie asked Wendee and Jennifer if there are vaccination requirements being worked on. Miami University has a policy for students and faculty but not for guests at this time.

2022 NCF-Envirothon Oral Presentation

Break from 10:40 to 10:56 a.m.

2023 New Brunswick – Becky

- July 23rd to July 28th, 2023 – Mount Allison University, Sackville New Brunswick.
- 2023 Current Issue – Climate Change & Natural Resource Dependent Communities (this is the working title and words may change)

New York 2024 – JoAnn

- July 28 to August 3rd, 2024
- Hobart & William Smith in Geneva New York
- Plans are still underway

Future Hosts – Jennifer working on sending out a request for hosts for 2025 and beyond, possibly Utah in 2026.

Committee Reports –

Diversity Grants – Jennifer, staff; Debbie, Millie, Tamara, Jacqueline – No Information to report
Education Committee – Debbie, chair; Stephanie, staff; Mark and Jacqueline – 3 applications received.

Scoring Committee – Kerin, chair; Stephanie, staff, Millie, Carrie, Becky – No Information to report.

Rules/Program Policies Committee – Millie, chair; Shonny and Brooke – News to come later

CAT Team Committee – Wendee, Jeanne, Shonny, Andrea, Becky, Carrie, Stephanie, staff; Brooke willing to serve where needed. – No Information to report

Wendee moved to archive the current curriculum guidelines to be permanently replaced. Kerin 2nd, motion carried.

2022 Test Writing Guidelines/Quick Reference – Stephanie presented.

Andrea moved to approve the 2022 Test Writing Guidelines/Quick Reference as presented and amended. Kerin 2nd, motion carried.

NCFE Study Resource Compilation Guide –

Shonny moved to approve as presented and amended. Wendee 2nd, motion carried.

Break 3:17 to 3:27 p.m.

Rules/Programs Policy Committee – Amended 02/12/2022

Adult Code of Conduct –

Jeanne moved to approve the adult code of conduct as presented with changes made. Kerin 2nd, motion carried.

Program Policies – NCFE Program Policies –

Kerin moved to approve the NCFE program policies as presented. Carrie 2nd, motion carried.

November 9th 2021 Minutes –

Shonny moved to approve the minutes as presented. Kerin 2nd, motion carried.

Old Business –

1. Mission Statement Update –

NCF Envirothon educates students about the environment and conservation of natural resources through hands-on outdoor experiences, academic study and collaborative competitions.

Shonny moved to approve and present the mission statement to NCF Board of Directors for approval. Brooke 2nd, motion carried.

2. Vision Statement Update –

The vision of NCF-Envirothon is to equip students with the knowledge and skills to educate others, inspire action in their communities, and promote a lifelong commitment to environmental stewardship and sustainability.

Shonny moved to approve and present the vision statement to NCF Board of Directors for approval. Kerin 2nd, motion carried.

3. Host Guide Updates – The updates made today with rules, policies, etc. will be added to the host guide and distributed to the future hosts.

New Business –

1. NCFE Operating Committee Bylaws update discussion – Bylaw review committee needed. Brooke, Shonny, Millie, and Jeanne will look through bylaws and report to the next meeting.
2. Proposal for Virtual Competition Committee – an exploratory committee needed. A sort of plan of action for virtual event. Nebraska host committee and Jennifer will look into this.

Any other business? - No

Meeting Adjourned at 5:15 p.m. EST

Respectfully Submitted, Andrea McKeown