

## NCF Envirothon Operating Committee Minutes

November 9, 2021, 12:00 p.m. EST

Via Zoom

Millie called the meeting to order at 01:00 p.m. EST. Andrea called roll. In attendance were, Jeanne Dryburgh, Andrea McKeown, Shonny Nordland, Wendee Dodds, Millie Langley, Carrie Milligan, Jacqueline Monteith, Becky Geneau, Debbie Waycott, Brooke Myres, and Mark Hedge. Staff in attendance: Jennifer Brooks and Stephanie Tolar.

Millie called the meeting to order at 1:01 EST.

August 31, 2021 minutes were reviewed. Carrie moved to approve as presented. Wendee 2<sup>nd</sup>, motion carried.

### Board Membership Update –

Committee Rosters – Millie, Wendee, Becky, and Kerin are coming up for reappointment starting term in January 2022. Please send a quick email to Jennifer to confirm you are willing to serve on the committee for another three-year term.

### NCF/NACD Updates – Jennifer and Stephanie

Jennifer let the committee know that NACD appointed Keith Owens as Director of Education. He is the direct supervisor for Jennifer and Stephanie. NCF board of trustees meeting Thursday November 11, 2021.

- Collecting membership dues – 25 states and provinces have paid their dues.
- Monthly meetings have started with 2022 host committee – Ohio.
- University of Delaware – Funding sponsorship packet. They ultimately decided to sponsor us at \$8,000. Jennifer is working on a sponsorship agreement with a timeline for activities. Jennifer hopes this will be the start of a great relationship with University of Delaware.

### Stephanie – Education Update

- November 16<sup>th</sup>, 3pm EST for an education committee meeting.
- Learning Objectives for 2022 were released in September 2021.
- Correlations with standards for the class room so hopefully will help
- 2022 Current Issue resources are up and running.
- The other subject areas are in the works.
- Wednesday November 17<sup>th</sup>, zoom with Jacqueline and Stephanie for state and provincial reps to help with planning their 2022 event.
- Millie asked Stephanie to send the committee email to help get the word out.

### 2022 Ohio – Wendee Dodds –

Schedule Overview – they are going to follow a very similar schedule as 2019 in North Carolina

Finances/Budget/Fundraising Update – Making some headway,

### Host Committee Updates –

- Education – Stephanie is working closely with Ohio education committee
- Logistics – Wendee is working with university on a monthly basis.
- PR/Communication – Background checks will be enforced like in Nebraska.
- Debbie asked Wendee and Jennifer if there are vaccination requirements being worked on. Miami University has a policy for students and faculty but not for guests at this time.

### 2023 New Brunswick – Becky

- Committee has met in person! Very exciting.

- Becky has a lot of people asking if their competition will be in person, hybrid, etc.
- Wendee questioned the turnaround time for the milestones and deliverables sent to Jennifer and Stephanie.
- July 23<sup>rd</sup> to July 28<sup>th</sup>, 2023 – Mount Allison University, Sackville New Brunswick.
- 2023 Current Issue – Climate Change & Natural Resource Dependent Communities (this is the working title and words may change)

#### New York 2024

Jennifer asked New York for an updated bid packet. Blanche and Jennifer have been in communication about the host packet. They can apparently only get information back from one college. The same college they hosted at in the past. Hobart and William Smith College. Jennifer asked the committee how she wanted to proceed – lots of questions on if other colleges/universities

Jennifer will send out the host bid to the committee for us to look over and see if we have any questions.

Future Hosts – Jennifer working on sending out a request for hosts for 2025 and beyond.

#### **Committee Reports –**

Diversity Grants – Jennifer, staff; Debbie, Millie, Tamara, Jacqueline

Education Committee – Debbie, chair; Stephanie, staff; Mark and Jacqueline

Scoring Committee – Kerin, chair; Stephanie, staff, Millie, Carrie, Becky

Rules/Program Policies Committee – Millie, chair; Shonny and Brooke

CAT Team Committee – Wendee, Jeanne, Shonny, Andrea, Becky, Carrie, Stephanie, staff; Brooke willing to serve where needed.

Next Meeting – 2022 Winter Saturday February 12<sup>th</sup> and Sunday February 13<sup>th</sup>, 2022 Orlando Florida.

Meeting Adjourned at 2:03 p.m. EST

Respectfully Submitted, Andrea McKeown