

## Preliminary Oral Presentation Judging Room Guest Rules, Procedures, and Guidelines

Please contact NCF-Envirothon staff or Competition Advisory Team (CAT) members with questions or issues.

### Competition Rules (*specific to Preliminary Oral Presentations*)

- **NCF-Envirothon Competition Rules and Regulations:**
  - No electronic equipment or devices may be used by or be in the possession of team members during the instructional periods, field testing, oral presentation preparation, or oral presentation delivery unless such equipment is provided by the Host and/or NCFE for use during the competition, and/or approved by the NCFEOC (for example to compensate for a physical or mental disability) prior to the start of the competition. (Section IV.4)
  - During oral presentations, all team members must wear the designated NCFE OP shirt, if provided; otherwise, students are to wear appropriate presentation clothes. Please ensure that presentation clothing has no indication of where the team is from (e.g., school, city or state/province/partner nation). (Section IV.6.e.)
  - During oral presentations, no state/provincial/partner nation identification, either written or verbal, is permitted. (Section IV.6.f.)
  - During the preliminary oral presentation rounds, with permission of the team, advisors/chaperones/guests may observe and/or record only the team they have accompanied to the NCFE Annual Competition. (Section IV.6.i.)
  - If permitted to observe, no contact is to be made between the advisors/chaperones/guests and the team or judges during the presentation. (Section IV.6.i.i.)
  - It will be considered an infraction of the rules of the competition for an advisor or other non-team member to give input to their students in any manner once their team has begun the official oral presentation portion of the NCFE Annual Competition, until its conclusion. The oral presentation portion of the NCFE Annual Competition includes the following: the OP scenario presentation/training, the OP preparation (team sequestration), the preliminary OPs and the final OP presentations. (This does not limit the advisors/chaperones from interacting with their students as long as it is understood that absolutely no discussion of the presentation topic or the execution of the presentation itself will be held.) (Section IV.7.)
  - Judges/proctor decisions for all events will be final, unless submitted to the NCFEOC for review. (Section IV.9.)
- **2025 NCF-Envirothon Oral Presentation Rules, Guidelines, and Procedures:** [attachment](#)

### Guidelines and Procedures

- On Sunday during Registration/Check-in, Teams were assigned a team number. Teams must know their team number as it will be their identification method at all times during the Oral Presentation components.
- Students will be given an NCF-Envirothon Oral Presentation t-shirt that they are **REQUIRED** to wear during their Oral Presentations.

## Timekeeper or Room Monitor Volunteers

- **With permission of the team**, “Judging Room Guests” (advisors, chaperones, and/or other guests) may observe and/or record the presentation of the team they have accompanied to the NCF-Envirothon annual competition.
  - Judging Room Guests are **ONLY** allowed to observe the team they have accompanied to the NCF-Envirothon (i.e., team advisors may **ONLY** observe their team or guests may only observe the team from their state, province, or partner nation).
- If Judging Room Guests are permitted by the team, then **NO** contact is to be made between the Judging Room Guests and the Team or the room’s Judges at any time while in the judging room, especially during the team’s presentation!
- The volunteer timekeeper or room monitor should make sure the following procedures are met by all Judging Room Guests:
  - ☐ Ensure the Team gives permission for Judging Room Guests to observe their presentation (No permission, no attendance).
  - ☐ Judging Room Guests must sit at the back of the room and stay seated the entire time until the conclusion of the Q&A section.
  - ☐ Judging Room Guests cannot enter or leave the room from the time the presentation has started until the end of the Q&A section (i.e., Once the team is packing up to leave, the Judging Room Guests can leave).
  - ☐ All cellphones, smart watchers, and other electronic devices of Judging Room Guests should be turned **OFF** or set to **SILENT** (with no vibrations or dinging notifications).
  - ☐ Judging Room Guests should remain as quiet as possible at all times (i.e., no side conversations between Judging Room Guests, no rustling in bags or purses, or other distractions).
  - ☐ No flash photography.
  - ☐ Video recording devices may be set up **BEHIND** the judges, but should be discreet and not cause a distraction to the Team **OR** Judges.
  - ☐ Video recording should be stationary – no one should be moving around the room to capture different angles!
  - ☐ No small children please.
  - ☐ Judging Room Guests should ensure they do not become a distraction for the team as distractions may impact their Team’s judging score!

Timekeeper or Room Monitor Volunteers

### Other Judging Room Attendees

- **Please Note:** Approved volunteers, media, Competition Advisory Team (CAT) members, NCF-Envirothon staff and Operating Committee members, and/or other approved individuals may sit in on any team's presentation to ensure competition consistency and/or take photos/videos for promotional purposes. These individuals will be as unintrusive as possible in the room.